

Kingston Parish Council

Chair: Martin Lee
(www.kingston-lewes-pc.gov.uk)

Meeting to be held on:

Monday 13th February 2012, at 7pm
Kingston Community Pavilion, St Pancras Green, Kingston.

Members of the press and public are welcome and encouraged to attend – indeed it is their right to do so. A period of up to 15 minutes will be available at the beginning of the meeting for the public to express a view or ask a question on relevant matters on the following agenda. The public are most welcome to stay and observe the rest of the meeting and additional time to speak will be available to the public during the meeting for those able to stay.

Agenda

1. **APOLOGIES FOR ABSENCE:**
2. **DECLARATION OF INTERESTS:** To receive any declaration by Members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as prejudicial.
3. **REPORTS BY THE COUNTY AND DISTRICT COUNCILLOR:** It is hoped that these reports will not exceed a total of 10 minutes in length.
4. **MINUTES OF PREVIOUS MEETINGS:**
 - a) To approve and sign the Minutes of the Council Meeting held on 9th January 2012. (Draft minutes are available from the clerk or for download from the KPC website).
 - b) Matters arising from the minutes:
 - i) **Matters arising from 11th November 2011 - Apple trees in The Avenue.**
Steve Berry has now agreed that the diseased apple trees should be removed and replaced. The clerk will instruct Greens to fell the trees as soon as possible, and Steve Berry will plant replacements when the weather permits.
 - ii) **Agenda Item 6 - Pavilion Build Project** – The council resolved to make payment of the final invoices to Farnrise Construction Ltd and Mackellar Schwerdt, subject to receiving satisfactory responses to the concerns noted in the minutes of the meeting on 9th January. The clerk was satisfied with the comments made by the architect, and final payments have now been made.
5. **REFURBISHMENT OF PLAY AREA:** To consider the proposal for the refurbishment of the play area on The Green, attached as report no. 1.

Resolve:

- i) To agree to the refurbishment of the play area, at a cost of £17,098 in total.

- ii) To instruct Fawns to overlay the wetpour surface of the current play area as soon as possible at a cost of £6,507, to ensure the safety of the playground.
 - iii) To submit an application for lottery funding for £5,000 towards the cost of the new play equipment, under the Awards for All scheme.
 - iv) To accept the quotation of £10,591 for the installation of new equipment from Playground Supplies, and instruct them to proceed as soon as the outcome of the application for lottery funding is known (whether or not it is successful).
 - v) To draft a long-term plan for maintenance of the play area for consideration by the council at a future meeting, to include a costing for the replacement of all equipment and surfacing as it reaches the end of its expected lifespan.
 - vi) To agree a small honorarium of £100 per annum to be paid to a volunteer for the regular weekly inspection of the play area.
6. **PROTECTION OF THE GRASS VERGE BETWEEN THE SCHOOL AND SNEDNORE:** To consider the updated proposal for the protection of the verge between Iford and Kingston School and Snednore, attached as report no. 2.

Resolve:

- i) To receive the report;
 - ii) To approve the proposal to install 17 wooden verge posts along the verge between the bus stop adjacent to the school and Snednore;
 - iii) To approve the proposal to install a further 4 wooden verge posts at the junction of Snednore and Wellgreen Lane, and to seek approval from Lewes District Council to re-site the street nameplate;
 - iv) To instruct the clerk to seek 3 written quotations for the work, and to engage the services of the preferred contractor.
7. **TOWN AND COUNTRY PLANNING ACT, 1990:** To note the position on planning applications submitted to Lewes District Council.
8. **CONCRETE BOLLARD ON FOOTPATH:** Dinah Morgan has been approached by a resident who is concerned that a bollard close to the lower tennis court is a hazard to horse riders.
- Resolve:** To request that the clerk contact the landowner and seek his permission to have the bollard removed.
9. **GRASS CUTTING CONTRACT:** The contract for cutting grass on the two greens and Fox Twitten is due for renewal. It is proposed that the clerk should seek three written quotations for this work, as per the financial regulations of the council.
- Resolve:** To request and instruct the clerk to seek three quotations for grass cutting, and then to appoint whichever company the clerk determines offers the best value.
10. **OUSE VALLEY CYCLE NETWORK:** To receive a verbal report on the progress made and the next actions needed, presented by Dinah Morgan.

Resolve: To welcome the report from Dinah Morgan, to confirm the support of the council for the project, and to appoint a representative from the council

11. **KINGSTON VILLAGE ACTION PLAN STEERING GROUP:** To receive a report from the Kingston Village Action Plan Steering Group on their recent activities, and proposal for the planting of snowdrops in the village.

Resolve: To welcome the report from the Kingston Village Action Plan Steering Group, and agree to the proposal to plant snowdrop bulbs.

12. **PAVILION COMMITTEE UPDATE:** To receive a report from the Pavilion Committee on progress made at the recent meetings, and plans for the future.

Resolve: To welcome the report from the Pavilion Committee.

13. **FINANCE UPDATE:** To receive an update on the council's finances, attached as report no. 3 from the clerk.

Resolve: To note and approve the update on finances.

14. **EAST SUSSEX COUNTY COUNCIL SUPERFAST RURAL BROADBAND PROJECT:** To consider the ways in which the parish council can support ESCC's project to secure central government funding for superfast broadband in rural areas.

Resolve: To agree that the council support the activities of Tim Lear and John Bewick as set out in the scoping document, attached as report no. 4, and to appoint a parish council contact for the project.

15. **REGIONAL INFORMATION RECEIVED BY THE COUNCIL:** The council received a large amount of regional information, which is currently disseminated by the clerk to all councillors. The council is asked to consider whether it may be more efficient to nominate one councillor to take lead responsibility for receiving this information, and bringing matters of concern to Kingston to the attention of the rest of the council.

Resolve: To nominate a lead officer for the receipt and dissemination of regional information.

16. **ANNUAL PARISH MEETING:** To confirm the date and agenda of the annual parish meeting, which is provisionally booked for Thursday 15th March 2012. It is proposed to hold the meeting with a guest speaker giving a presentation on the Localism Act. The Village Action Plan Steering Group and local groups will be invited to the meeting to talk around the theme of 'Where we have been and where are we going?'

Resolve: To confirm that the annual parish meeting will be held at the Parish Hall on Thursday 15th March 2012, at 7.30pm, to include a presentation on the Localism Act and talks from local groups on 'Where we have been and where are we going?'

7th February 2012

Mrs Andrea Barrett
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